



Expression of Interest to supply the First Medical Response Service for 2010-2011 National Season

Preamble

Each year MTBA promotes a set of high level events within the overall National MTB season. These include the National MTB Series and Australian MTB and XCM Championships. In 2011 MTBA will also deliver the Oceania MTB Championships.

Service Required

MTBA is seeking a vendor or individual to provide a comprehensive medical first response service for our marque events.

Term of Engagement

This is a contracted position to supply the specified services for the current season as per Annex 1 which includes estimated day requirements to fulfill the role. MTBA may consider a multi-year contract upon satisfactory completion of the Service Provision for the first season and satisfactory performance in each preceding season.

Service Description

1. Provide up to five (5) dedicated First Aid Staff at each event tasked as follows:
 - 4X – covered by base staff
 - XCO – one (1) on course
 - DH – two (2) on course with another member able to respond from base.
 - XCC - covered by base staff
 - Base – two (2) located in village area
2. Communicate with the local ambulance and hospital services pre-event to ensure they are aware of the events
3. Take on a high-level triage role for any injuries that occur at the events. Treat any injuries that are within the providers level of capacity and refer any others to higher level as required
4. Undertake the retrieval and coordinate the evacuation of seriously injured participants as required
5. Provide MTBA a comprehensive report of the injuries treated at each event
6. Advise MTBA of desirable and necessary changes to medical first response in a report after each event
7. Provide MTBA advice at the end of the season for future first medical response services.
8. Be compliant with appropriate local, state and national medical certification standards and qualifications.
9. Liaise with external paramedics and medical staff to facilitate a high standard of patient care.
10. Provide all the infrastructure (tents, tables and chairs etc) and medical equipment you need to fulfill the Service Description

Goals

- Increase the quality of MTBA's national level events by the provision of high quality and speedy first medical response services at the National events listed.

Target Group

- MTBA (corporate), National Season Series, UCI listed MTBA events, any other events that MTBA host and participants in the National level events listed

Monitoring

- The successful service provider will be responsible to the Event Manager.
- The EO will monitor progress towards achieving the Service Descriptions above
- Performance will be assessed by the delivery of and adherence to the specified Service Descriptions above

EOI Submission

EOIs must:

1. Comprehensively address your ability to meet or exceed **all** of the Service Descriptions above
2. Provide details of your previous experience in providing first medical response services at sporting events at a high level
3. State your tender cost (including GST as applicable) to provide the Service to MTBA. The tender cost to MTBA must be inclusive of transport costs for the equipment and infrastructure you need and all travel, accommodation and meals for staff required by the Service Provider to undertake the contract. Your tender cost must be stated in 'whole of contract' terms.
4. State any terms for payment required

Please send EOI to:

Mountain Bike Australia
PO BOX 17
MIRANI QLD 4754

Attention: National Season First Medical Response EOI

or email to:

eo@mtba.asn.au

Submissions must be received by MTBA (as above) by COB September 20 2010. Applicants shortlisted will be contacted by September 24 2010. The contract will be confirmed by October 1 2010.

Questions relating to this EOI can be directed to the MTBA EO by email as above.

Suggested Service Delivery Schedule

Activity	Location	Event dates	Estimate of staff
National Round (XCO1, XCC1, DH1, 4X1)	Gold Coast, Qld	5-7 November 2010	5
National Round 2 (XCO2, XCC2)	You Yangs, Vic	20-21 November 2010	3
National Round (XCO3, XCC3, DH2, 4X2)	Hobart, Tas	11-13 December 2010	5
National Round 2 (DH3)	Mt Baw Baw, Vic	14-16 January 2011	4
Oceania MTB Championships	Shepparton, Vic	17-20 March 2011	5
Australian XCM Championships	TBC	Est: 1 day	5

