



**MOUNTAIN BIKE AUSTRALIA (MTBA) Inc.**

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## Fee Summary Form

Date: \_\_\_\_\_

Type of Fee	unit cost	number	total
Club Affiliation	\$110		
Private promoter Affiliation	\$330		
Senior Membership	\$90		
Junior Membership	\$65		
Social Membership	\$45		
CA Value-Add ( <b>proof must be provided</b> )	\$45		
Membership Card Replacement	\$10		
Day Permit (Step 1: 1 - 100 sold)*	\$12		
Day Permit (Step 2: 101 - 500 sold)*	\$7		
Day Permit (Step 3: 501 - 1000 sold)*	\$5		
Day Permit (Step 4: more than 1001 sold)*	\$3		
Participation Day Permit	\$5		
Special Day Permit	Code: \$		

<b>Total included with this payment</b>	
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<b>Signed</b>	
<b>Position:</b>	
<b>Club:</b>	

\* at a single event. See reverse for explanation and payment options

**Preamble.**

All participants of events sanctioned by MTBA need to be covered by MTBA's insurance umbrella either by virtue of being a full member or through purchasing a MTBA day permit. Members must present a valid membership card endorsed for competition and with an expiry date after the date of your event.

MTBA day permits must be sold to each and every participant if they are not able to produce a valid MTBA membership card or other supporting information that a current MTBA membership is held.

MTBA day permits are to be sold at a recommended retail of \$15 and will be remitted to MTBA for each event according to the MTBA Fee Summary form on the reverse.

There are two options for payment of the MTBA day permit costs to MTBA.

**Option 1.**

Paper day permits are filled out using the forms supplied by MTBA. In this case you will remit each day permit form on the basis of \$12 each. There is no sliding scale applicable.

**Example 1:** 200 paper day permits sold.  
Payment to MTBA is  $200 \times \$12 = \$2400$

The MTBA day permit booklets (25 to a book) are in triplicate and assigned as follows: white (rider), blue (MTBA) and pink (host). At the conclusion of your event you will forward MTBA all the blue copies with payment as stated above.

**Option 2.**

Participants sign-off on a waiver, which must be approved by MTBA, when entering your event on-line. Any on-line registration system must ensure that participants can only complete the registration process by agreeing to the waiver conditions.

In this case the day permit fees will be remitted to MTBA using the sliding scale noted above.

The remittance is made by an accumulation of steps. Some examples will help explain the process.

**Example 2:** 200 day permits sold on-line. This is 100 permits at step 1 and 100 at step 2.  
Payment to MTBA is  $100 \times \$12 + 100 \times \$7 = \$1200 + \$700 = \$1900$

**Example 3:** Event has 2400 entries of which 1110 were MTBA members. Thus day permits sold are 1290.  
Payment to MTBA is  $100 \times \$12 + 400 \times \$7 + 500 \times \$5 + 290 \times \$3 = \$1200 + \$2800 + \$2500 + \$870 = \$7370$

To take advantage of this sliding scale you must provide MTBA with an electronic version of your registration database in Microsoft excel format with the following information in separate fields for each rider:

**First Name, Surname, MTBA member number, date of birth (in dd/mm/yyyy format), gender (m or f), full address (including postcode), contact phone numbers (including STD code) and email.**

A comma or tab delimited text file for this information will also be accepted. It is important to contact MTBA to make sure that the date sent to us is in the correct format. Send this form into MTBA with your payment. The registration data is acceptable either by email or on a CD/DVD.

**Your on-line registration system must have an entry fee difference between MTBA riders and non-MTBA riders to the value of at least \$15.**

**It is important to note that the sliding scale for day permit payments to MTBA will only be applicable if the permit details are remitted to MTBA electronically.**